



**SANTA MONICA FIRE DEPARTMENT**  
**FIRE PREVENTION DIVISION**  
333 Olympic Drive, 2nd Floor  
Santa Monica, CA 90401  
P: (310) 458-8915 | F:(310) 395-3395  
E: eplans.smfireprevention@santamonica.gov

# FIRE PROTECTION SYSTEM

Office Use Only

Record #:

Fee Status: Paid / Unpaid

## PERMIT APPLICATION

**\*\*New PREFERRED submission option: eplans.smfireprevention@santamonica.gov \*\*** OR Please submit 3 COMPLETE SETS OF PLANS stamped & wet signed by a licensed / registered design professional and this completed application. Incomplete application and/or plans will be rejected/delayed. Allow at least 2-3 weeks for your plans to be reviewed.

**\*\*\*\*\*EXPEDITED Plan Review is available for an additional fee of \$613.36 [FY24-25]\*\*\*\*\***

## CONTRACTOR'S INFORMATION

The City of Santa Monica requires all businesses operating within the City limits, including independent contractors, to obtain a business license prior to commencing business operations.

CSLB Lic. #:	CSLB Lic. Class:	SM Business Lic #:
Contractor:		
Engineer's Name:	Engineer's Tel:	
Address:		
City:	Zip:	
Email:		

## PROJECT INFORMATION

**INCLUDED IN PERMIT FEE:** Plan Review (1); Plan Review Resubmittal (1); Rough Inspection (1); Final Inspection (1)  
**NOT INCLUDED:** Any additional plan review or site inspections other than listed above are provided at an additional fee

Site Address:	Suite/Room:	
Business Name or Owner(Project Name):		
System Type:		
<input type="checkbox"/> Alarm	<input type="checkbox"/> Central Station	<input type="checkbox"/> Fire Pump
<input type="checkbox"/> Extinguishing (select type) _____ Clean Agent    _____ Dry    _____ Wet	<input type="checkbox"/> Sprinkler (select type) _____ 13    _____ 13D    _____ 13R	
<input type="checkbox"/> Private	<input type="checkbox"/> Standpip	<input type="checkbox"/> Other:
Scope of Work(New System/TI):	# of Devices/Heads:	13D Sq. Footage:

Application is made to the Santa Monica Fire Department (SMFD) for review of plans, inspection and approval of the described qualified trade work that will meet all applicable standards. No work will be performed until SMFD approval and a permit is received. We understand working without approved plans and a permit will result in delays, an investigation and additional penalty fees. A "stop work" order may be issued for the project until the investigation is complete and all fees paid.

Contractor or Authorized Representative Signature

Date

## INVESTIGATION & PENALTY FEES

Any work done without approved plans and/or a proper permit is subject to the amount of the original permit fee plus an investigation fee and a penalty fee. The minimum charge for the investigation fee is 100% of the original permit fee. The minimum charge for the penalty fee is 100% of the original permit fee.

# FIRE PROTECTION SYSTEM PERMIT FEE SCHEDULE

## ALARM: DEVICES (i.e. HORN STROBES, DETECTION DEVICES & NOTIFICATION APPLIANCES) METHOD B

<input type="checkbox"/> New System	1 - 24 Devices (Flat Fee)	\$1068.80
	25+ Devices additional fee per device	\$14.75 ea.device
<input type="checkbox"/> Tenant Improvement	1 - 24 Devices (Flat Fee)	\$699.99
	25+ Devices additional fee per device	\$14.75 ea. device
<input type="checkbox"/> Fire Panel	Replacement	\$331.19

## CENTRAL STATION

<input type="checkbox"/>	\$478.71
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## EXTINGUISHING SYSTEM

<input type="checkbox"/> Clean Agent	Flat Fee	\$995.03
<input type="checkbox"/> Dry & Wet Chem	Flat Fee	\$699.99

## FIRE PUMP

<input type="checkbox"/>	Flat Fee	\$1,880.17
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## PRIVATE HYDRANT

<input type="checkbox"/>	Flat Fee	\$611.60
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## SPRINKLER

<input type="checkbox"/> 13 & 13R	1 - 10 Heads (Flat Fee)	\$478.71
	11+ Heads (\$478.71) plus additional fee per head	\$4.91 ea. head
<input type="checkbox"/> 13D	Less than or equal to 10,000 sq. feet	\$478.71
	More than 10,000 sq. feet	\$626.23
	13D Tenant Improvement	\$331.19

## MISCELLANEOUS SERVICES

<input type="checkbox"/> Additional Inspection	Flat Fee (after 2 inspections)	\$331.19
<input type="checkbox"/> Additional Plan Review	Flat Fee (after 1 resubmittal)	\$331.19
<input type="checkbox"/> Expedite Plan Review	Flat Fee (per request)	\$613.36 (requires submittal
<input type="checkbox"/> Reissue Expired Permit	Flat Fee (valid for 1 year)	form) \$331.19

## TOTAL FEES DUE \$

All applicable fees must be paid before a permit will be issued. Santa Monica Fire checks and credit card payment via citizen access. Payment shall be remitted to the City of Santa Monica.

**WORKING WITHOUT APPROVED PLANS AND A PERMIT IS A CRIME**